



**DURHAM CATHOLIC
DISTRICT SCHOOL BOARD**
Learning and Living in Faith

Policy Meeting Minutes (Open)

Durham Catholic District School Board
November 7, 2022 at 7:30 PM EST
650 Rossland Road West, Oshawa, North Boardroom

Attendance

Trustees Present

M. Ste. Marie (Chair)
Trustees R. De Souza, R. Damianopoulos, M. Forster, J. McCafferty*, J. Oldman*, M. Yurkoski*

Regrets

J. Rinella (Vice Chair)

Student Trustees Present

S. Nwaoha*, M. Esan*

Director of Education Present

T. Barill

Senior Administration Present

K. Akomolafe, M. Hammond, S. Lee-Fernandes, M. O'Neill, R. Rodriguez, J. Wilson, G. Winn, D. Stargratt, P. Sorhaitz, S. Grieve

Regrets

K. Stevenson

*attended electronically

1. Opening

The meeting opened at 7:33 p.m.

1.1. Memorials and Prayer - Student Trustees

Student Trustee Nwaoha offered the opening prayer.

1.2. Land Acknowledgement

Chair Ste. Marie acknowledged Traditional Lands and Territory. Canadian Anthem

The meeting opened with O Canada.

1.3. Roll Call and Apologies

Trustee Rinella sent regrets. Trustees McCafferty, Oldman and Yurkoski attended electronically. Student Trustees Nwaoha and Esan attended electronically.

1.4. Call to Order

Chair Ste. Marie called the meeting to order.

1.5. Approval of Agenda

Motion:

P2022-11-07-01 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the November 7, 2022 Policy Meeting."

Motion moved by R. Damianopoulos and motion seconded by J. Oldman.
CARRIED

1.6. Declarations of Interest

None

2. Items of Information

2.1. Announcements

None

2.2. Notices of Motions

None

2.3. Presentations

None

2.4. Delegations

None

2.5. Order Paper: Resolutions Approved for Implementation

None

2.6. Staff Reports

Trustees were provided with an opportunity to ask questions.

2.6.1. Policy Roster

2.6.1.1. Current Roster of Policies

Trustees were provided with the current roster of policies.

2.6.2. Input Received

3. Items for Decision

3.1. Consideration of Motions For Which Previous Notice Has Been Given

None

3.2. Business Arising from Previous Meetings

None

3.3. Staff Reports

3.3.1. First Reading

3.3.1.1. PO431 Acceptable Use of Information and Communications Technology

Motion:

P2022-11-07-02 – PO431 Acceptable Use of Information and Communications Technology

"THAT the Durham Catholic District School Board approve the First Reading of the Acceptable Use of Information and Communications Technology Policy (PO431)."

Motion moved by R. De Souza and motion seconded by J. Oldman. Trustees discussed the policy and requested revisions to provide context to DCDSB staff around circumstances in which staff's technology may be accessed for electronic monitoring. They expressed that a balance between privacy and legislation would be the desired approach. An amended motion was then moved by Trustee Damianopoulos.

Motion:

P2022-11-07-02 – PO431 Acceptable Use of Information and Communications Technology

"THAT the Durham Catholic District School Board approve the First Reading of the Acceptable Use of Information and Communications Technology Policy (PO431), with revisions to provide further context."

Motion moved by R. Damianopoulos and motion seconded by J. McCafferty. CARRIED

3.3.2. Second Reading

3.3.2.1. PO300 Right to Disconnect from Work

Motion:

P2022-11-07-03 – PO300 Right to Disconnect from Work

"THAT the Durham Catholic District School Board approve the Second Reading of the Right to Disconnect from Work Policy (PO300)."

Motion moved by M. Forster and motion seconded by J. McCafferty. CARRIED

3.3.2.2. PO519 Practical Work

Motion:

P2022-11-07-04 – PO519 Practical Work

"THAT the Durham Catholic District School Board approve the Second Reading of the Practical Work Policy (PO519)."

Motion moved by M. Foster and motion seconded by J. McCafferty. CARRIED

3.3.2.3. PO522 Science Classroom Waste Material Handling and Disposal

Motion:

P2022-11-07-05 – PO522 Science Classroom Waste Material Handling and Disposal

"THAT the Durham Catholic District School Board approve the Second Reading of the Science Classroom Waste Material Handling and Disposal Policy (PO522)."

Motion moved by M. Forster and motion seconded by J. McCafferty. CARRIED

3.3.3. Third and Final Reading

3.3.3.1. PO102 Purchasing of Goods and Services

Trustee Ste. Marie requested clarification around the procedure that prevents projects from being divided to allow for lesser quotes to fall within lower thresholds. Marie Hammond, Chief Financial Officer, and Director Barill advised Trustees that these provisions are embedded in legislation and trade agreements which can be sourced within the policy.

Motion:

P2022-11-07-06 – PO102 Purchasing of Goods and Services

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Purchasing of Goods and Services Policy (PO102)."

Motion moved by M. Forster and motion seconded by M. Yurkoski. CARRIED

3.3.3.2. PO109 Broader Public Sector Procurement and Expense Directives

Motion:

P2022-11-07-07 - PO109 Broader Public Sector Procurement and Expense Directives

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Broader Public Sector Procurement and Expense Directives Policy (PO109)."

Motion moved by R. Damianopoulos and motion seconded by M. Forster. CARRIED

3.3.3.3 PO219 Public Delegations

Motion:

P2022-11-07-08 – PO219 Public Delegations

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the Public Delegations Policy (PO219)."

Motion moved by R. Damianopoulos and motion seconded by M. Forster. CARRIED

3.3.3.4 PO520 eLearning

Motion:

P2022-11-07-09 – PO520 eLearning

"THAT the Durham Catholic District School Board approve the Third and Final Reading of the eLearning Policy (PO520)."

Motion moved by R. Damianopoulos and motion seconded by M. Forster. CARRIED

3.3.4. Rescind

3.3.4.1 PO103 Travel Expenses

Motion:

P2022-11-07-10 – PO103 Travel Expenses

"THAT the Durham Catholic District School Board approve the rescinding of the Travel Expenses Policy (PO103)."

Motion moved by J. Oldman and motion seconded by M. Forster. CARRIED

3.3.4.2 PO105 Use of Corporate Credit Cards and/or Purchase Cards

Motion:

P2022-11-07-11 – PO105 Use of Corporate Credit Cards and/or Purchase Cards

"THAT the Durham Catholic District School Board approve the rescinding of the Use of Corporate Credit Cards and/or Purchase Cards Policy (PO105)."

Motion moved by J. Oldman and motion seconded by M. Forster. CARRIED

3.3.4.3 PO107 Hospitality Expenses

Motion:

P2022-11-07-12 – PO107 Hospitality Expenses

"THAT the Durham Catholic District School Board approve the rescinding of the Hospitality Expenses Policy (PO107)."

Motion moved by J. Oldman and motion seconded by M. Forster. CARRIED

3.3.4.4 PO319 Attendance of Board Employees at Conventions, Conferences & Seminars

Motion:

P2022-11-07-13 – PO319 Attendance of Board Employees at Conventions, Conferences & Seminars

"THAT the Durham Catholic District School Board approve the rescinding of the Attendance of Board Employees at Conventions, Conferences & Seminars Policy (PO319)."

Motion moved by J. Oldman and motion seconded by M. Forster. CARRIED

4. Other Business

None

4.1. Board Communications

None

4.2. Trustee Questions

None

4.3. Motion to Adjourn

Motion:

P2022-11-07-14 - Motion to Adjourn

"THAT the Durham Catholic District School Board adjourn the Policy Meeting of November 7, 2022."

Motion moved by R. Damianopoulos and motion seconded by J. McCafferty. CARRIED

4.4. Closing Prayer - Student Trustees

Student Trustee Esan offered the closing prayer.

The meeting adjourned at 7:53 p.m.

Morgan Ste. Marie, Chair of the Board
Durham Catholic District School Board

Tracy Barill, Director of Education
Durham Catholic District School Board

Recording Secretary: Candice Cavalier